

OBI CERTIFICATION

There are four steps that need to be completed in order for a person to be certified as an On Bus Instructor (OBI). These steps do not need to be accomplished in any particular order. Once all steps are completed I will issue an OBI Certificate. **Under no circumstances can an OBI candidate train or evaluate other drivers without the OBI Certificate.** I strongly recommend that the new OBI re-certify at this time as their Pre-Service Certificate will be good for six years upon completion.

1. The Transportation Supervisor must send an e-mail or a letter on school letterhead to me requesting the driver become an On Bus Instructor for the district.
2. The OBI candidate must attend days 2, 3, and 4 (all four hours each day) of the Pre-Service Class unless they have attended a Pre-Service class within the last 12 months.
3. The OBI candidate must learn training techniques from a current OBI or from the current OBI manual.
4. The OBI candidate must schedule and perform a pre-trip inspection and driving evaluation for the regional Pre-Service Instructor.

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