



1920 Slabtown Road  
Lima, OH 45801

## EDUCATIONAL SERVICE CENTER

Brian K. Rockhold, Superintendent

TELEPHONE: (419) 222-1836      FAX: (419) 224-0718  
<http://www.allencountyesc.org>

PROVIDING SERVICES  
TO:  
Allen East Local  
Bath Local  
Bluffton Exempted Village  
Delphos City  
Elida Local  
Perry Local  
Shawnee Local  
Spencerville Local

### Confidentiality Agreement

*I understand that **student confidentiality** is of utmost importance when working in a special education classroom, and must be maintained at all times. This includes not only when I am in this building, but also pertains to the sharing of any student information in other buildings/districts or in the community.*

*Due to FERPA (Family Educational Rights and Privacy Act), students are not to be discussed outside of the classroom with anyone but the classroom teacher and/or teaching assistant. By subbing in this classroom, I agree to maintain this student confidentiality at all times.*

---

*Substitute Teacher or Teaching Assistant Signature*

---

*Date*