

Qualifications:

Valid license to practice Audiology issued by the Ohio Board of Speech Language Pathology & Audiology.

Valid State of Ohio Pupil Services License or registration.

Meets all mandated health requirements.

Provides documented evidence of a clear criminal record.

Demonstrates a thorough knowledge of hearing impairments and the ability to access community resources appropriate to the educational needs of students.

Reporting To:

Director of Special Education Services

Job Goals:

Helps evaluate the service needs of students with hearing impairments and/or multi-disabilities. Promotes a positive impression of the ACESSC

Performance Responsibilities:

1. Helps multi-disciplinary teams formulate and implement Individualized Education Plans (IEP) for students meeting eligibility requirements. Follows proper procedures to secure permission for the release of records when needed.
2. Complies with the state model policies and procedures for the education of children with disabilities. Collaborates with staff to ensure that services are provided in the least restrictive educational environment.
3. Ensures the needs of students with disabilities and other students at risk are included in district plans for school improvement.
4. Provides direct services to assigned students (i.e., readiness skills, daily living skills, and concept development related to the impairment).
5. Requisitions essential supplies necessary to carry out the educational program.
6. Helps determine which adaptive equipment best addresses the students' needs. Helps students learn how to use and care for assistive devices. Keeps track of supplies and equipment assigned to students.
7. Helps determine appropriate academic material for hearing impaired students.
8. Evaluates and documents student progress. Shares information with team members as needed to support educational and/or behavioral goals.
9. Performs routine clerical and record keeping duties related to assigned activities.
10. Ensures that all reports are submitted on time.
11. Protects the confidentiality of privileged information.
12. Serves as a resource to teachers when requested. Helps staff resolve problems related to the participation of students with disabilities in their peer group.
13. Provides in-service to client organizations and parents when requested.
14. Serves as a consultant to staff committees and team meetings (e.g., program planning/evaluations, crisis prevention/intervention, etc.) as time permits.

15. Consults with parents when requested (e.g., telephone calls, conferences, etc.).
16. Reports evidence of suspected child abuse as required by law.
17. Consults with appropriate professionals to ensure quality services are provided to all hearing-impaired students.
18. Pursues personal goals to improve future performance. Participates in a variety of activities to keep current with innovations in hearing intervention programs.
19. Prepares and presents information on program activities at public meetings.
20. Performs other specific job-related duties as directed.

**Physical/Mental/
Work Hazards**

Works in school buildings under a fast-paced sometimes stressful environment requiring standing, walking, lifting, bending, reaching, pulling, and grasping.

**Travel
Requirements**

Travel to school buildings, city/state agencies and professional meetings as required.

Evaluation:

Performance of this job will be evaluated in accordance with provisions of the Allen County Board policy on evaluation of certificated personnel.

January 2022