

Qualifications:	Certificate – Ohio Special Education teacher’s certificate for Speech and Hearing Therapy
Reporting To:	Director of Special Education/Director of Preschool/and or Superintendent
Job Goals:	To provide diagnosis, consultation and therapy to enhance the educational opportunities and benefits available to children.
Performance Responsibilities:	<ol style="list-style-type: none"> 1. To conduct ongoing speech, language and hearing screenings; 2. To provide diagnostic services to children suspected of having problems in articulation, language, auditory skills, voice disorders, fluency and/or hearing loss, and to provide written reports as to the same; 3. To determine the need for speech and/or language services according to eligibility criteria guidelines and the joint decision of the multi-disciplinary team; 4. To provide speech and/or language therapy to those students determined to be in need of such services, through direct, collaborative and consultative models; 5. To provide oral progress reports as deemed necessary throughout the year; 6. To provide written progress reports at regularly scheduled intervals; 7. To provide information to parents, students and teachers through consultation and/or staff development; 8. To coordinate with community agencies as deemed necessary; 9. To produce and maintain appropriate records, logs and documentation; 10. To participate in Placement teams and Periodic Review Conferences as appropriate and/or needed; 11. Such other duties as may be assigned by the Director of Special Education and/or Director of Preschool or Superintendent.
Physical/Mental/Work Hazards	Works in school buildings under a fast-paced sometimes stressful environment requiring standing, walking, lifting, bending, reaching, pulling, and grasping.
Travel Requirements	Travel to school buildings, city/state agencies and professional meetings as required.
Evaluation:	Performance of this job will be evaluated in accordance with provisions of the Allen County Board policy on evaluation of certificated personnel.

February 2022